

## LOST Agenda Items – Meeting Notes

February 24, 2005, 6:00 PM, Zehmer B

### Tonight's class

- Proposal for discussion (TG/GK) – Open Forum. Time be allotted (about 10 minutes) in each class to air concerns/issues. This will allow the opportunity to not only express one's concerns in a public forum for feedback (as opposed to the relative privacy of our journals), but also to test our assumptions as a class about how learning organizations work. What do you think of this proposal? Do you want to check with your groups to see if this is something others see as beneficial?
  - Seems like a good idea. JB was concerned that it could place us in too much of a routine- Will announce a 10 minute forum for next week.
  - MH suggested that we need to document and address any concerns in future LOST meetings and post it on the LOST area of Blackboard
- JC and GK will announce their new consultant roles.
- **Integration activity (TG/JC) – Look OK?**
  - Trisha has this activity- will lead

### LOST

- **Meeting time** for next week/regular meeting time (GK)
  1. Meeting 3/2 at C'ville Coffee at Noon
- **Facilitator**. Rotating LOST facilitator/chair/recorder (GK/TG)
  1. RG will document this week, may rotate in future
  2. JB facilitated agenda
- **Membership change** (RG/GK) – Transition steps for the LOST members who may/may not filter out in the coming weeks. According to the original proposal, A (MH), B (JB) and C (RG) rotate LOST reps after this week (3 weeks). D (TG) and E (AW) rotate LOST rep after week 8.
  1. No LOST transitions until further notice. Due to JC/GK transitioning into consulting role, consistency is necessary until a better method is established.
- **LOST Review** – GK/JC offered the LOST concept as a hypothesis for steering the group. In the same spirit I suggest we find a time to review the hypothesis within LOST and also check in with the whole organization for feedback on if and in what ways it should be modified.

*Steering Group Proposal:* Each team selects one steering group representative. Representatives serve on the steering group for a fixed term. When the term is up the team selects a new representative. To ensure some continuity, the terms differ: the term for groups A, B & C is three weeks and for groups D & E is five weeks.

Addition: JC/GK will now function as consultants for the group- attending LOST when asked  
Also will function as consultants to the smaller groups  
(JC and GK would like 20 min in next weeks and potentially in upcoming classes.)

### Organization

- Proposal for discussion (GK) – Journal prompts and readings for the next few weeks. Have each group take responsibility for assigning Journal prompts and readings for one of the next 5 sessions (7 - 11). This would provide additional transparency for each group's thinking, put the assignment responsibility on the class rather than LOST and ensure a variety of perspectives in the reading.

- Volunteer group for next week could take care of Journal prompts, if desired
- Proposal for discussion (AW) – Integration. Have each team to focus on different reading or different aspects of organizational learning theory (or other sorts of study) and apply what they're learning to their "research," or their way of approaching their project.

Proposal for discussion (GK) – How to structure class sessions. John and Trisha got together to do it this week. This may be a good model to consider. Each week a different LOST sub-group (2 or 3 people) could be tasked with the design of the next session. We would continue decide as a group (or as a class) on the content of the session.

- JC and GK suggest that this is a good model to pursue in the future
- JB suggests that it is good to have a group of people responsible for each week, but not necessarily organized by group.
- Ask for 3 volunteers for next week (3/3) to assemble Evaluation, Documentation, Integration activity (to be lead/facilitated by one LOST member)
  -
- Going forward, we would look to plan these activities for several weeks out
  - JB is concerned that we do not want to be too specific in "telling" the groups what we want them to do each week.
- Proposal for discussion (AW) – Cross-pollination. Have a person from each group visit/move to another group. Borrow people from other groups who might be helpful, or who might shake things up.
  - The above volunteer groups would help aid the cross pollination.

Other items TBD ...

Going forward, JB suggested that we have a high level schedule for future weeks.